

**Region 2**  
**Number of Homeless on MSHDA HCV WL 12/4/2018**

Please see below the number of individuals on the Homeless Preference Waiting List for your county compared to the number of homeless reported or added to the Homeless Preference Waiting List during November, and the number of individuals the Housing Agent has pulled from the Homeless Preference Waiting List.

**\*NOTE: These are ‘moving’ numbers. It may appear a housing voucher is vacant (not leased), however it may be ‘under contract’ – i.e. the household is looking for a rental unit. A household has 60 days to locate housing. The HARA would have to check with the MSHDA Housing Agent for precise information. ALL service providers in the community - this is a great opportunity to focus efforts on helping households in locating housing! You may have access to leads that others are not aware of.**

County	# Added to HP List in November 2018	# of Homeless on Homeless Preference List (as of 12/4/18)	# of HCV Allocated	# of HCV Utilized	# Pulled by Housing Agent in November
Antrim	0	3	30	30	0
Benzie	1	4	18	20	0
Charlevoix	5	2	34	33	5
Emmet	7	6	46	43	10
Grand Traverse	15	69	146	139	0
Kalkaska	0	1	14	14	0
Leelanau	1	2	8	8	0
Manistee	3	6	59	58	0
Missaukee	5	6	42	38	0
Wexford	12	46	99	106	0

**Project Based Vouchers**

Development	# of PB Vouchers Allocated	# PB Vouchers Utilized	# on Waitlist
Benzie Gateway Village	8	8	1
Emmet Pond Street Apartments	1	1	0
Emmet Townline	4	4	3
Emmet Traverse Woods	13	13	10

Grand Traverse MU	7	7	0
Grand Traverse Brookside	24	24	8
Grand Traverse Carson Square	25	24	3
Grand Traverse Keystone	23	24	2
Wexford Northland	15	15	14

**Tips for keeping a waiting list full:**

- Work with/at local shelters so that chronically homeless people are entered on the waiting list;
- If there are zero shelters in your county, speak to your MSHDA Homeless Assistance Specialist regarding counting doubled-up as homeless (for purpose of placement on the HCV waiting list);
- Work closely with your Housing Agent to know when/where turnover is occurring;
- **Ask your Housing Agent about their pull ratio.** Do they pull two names for every vacant voucher available—or three names, or four? Compare that to your ‘waiting list’ numbers.
- Direct persons who are experiencing homelessness or may qualify for the homeless preference to the HARA agency in your community.
- Work with your Housing Agent to help locate persons or identifying housing options

**Housing Agent Information**

Region 3	Mailing Address	Contact Information
Tip of the Mitt Carolyn McLellan	PO Box 362 Bellaire MI 49615	(P) 231-377-7155 (F) 231-377-4051 cmclellan@charter.net

**For Counties: Manistee, Missaukee, Wexford**

Sub Region Office	Primary Office Address	Phone/Fax	Office Contact Information	Office Hours
Roscommon Theresa Kelly	664 Squire St Roscommon, MI 48653	Ph: (989) 275-7265 Fax: (989) 275-7275	tckelly@freeway.net	Monday – Friday 8:00 am - Noon